

**DUNSTER PARISH COUNCIL**  
**Sarah Towells – Clerk**  
**[Clerk.dunsterpc@gmail.com](mailto:Clerk.dunsterpc@gmail.com)**  
**01984 631914**

Dear Councillor

05<sup>th</sup> March 2025

You are hereby summoned to attend the Council Meeting of the Dunster Parish Council to be held on **Monday 10<sup>th</sup> March 2025 at 7.00pm** at Dunster Tithe Barn Meeting Room for the purpose of transacting the following business. Members of the public are invited to attend the meeting. Please see Public Participation Notice.

Yours sincerely

*Sj Towells*

Sarah Towells - Clerk to the Council

**24/222 To receive apologies for absence**

**24/223 To receive any new Declarations of Interest & Dispensations**

**24/224 Minutes of the Meeting held on Monday 13<sup>th</sup> January 2025 for approval** (Forwarded)

**24/225 Minutes of the Meeting held on Monday 10<sup>th</sup> February 2025 for approval** (Forwarded)

**24/226 Somerset Councillor Report**

**24/227 Accounts report**

24/227.1 Approval of expenditure (to be given out day of meeting)

24/227.2 Current account expenditure analysis for Feb 2025

24/227.3 Bank reconciliation for Feb 2025

24/227.4 Budget Monitoring

24/227.5 PAYE figures for Feb 2025

**24/228 Planning:**

24/228.1 Verbal report from Planning committee

24/228.2 To Consider the following planning application:

SC	3/10/25/001	Erection of Roadside Service Station including EV charging hub, petrol/diesel facilities, ancillary retail store and valeting facilities, drive-through coffee shop, access/egress and landscaping	Land to the north of Ellicombe Lane, Minehead
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**24/229 Toilets:** verbal update from the Clerk

**24/230 Cemetery:**

24/230.1 Wall by new gate cemetery 1- update

24/230.2 Phase two works of cemetery 3 – consider way forward

24/230.3 New gate in cemetery 1- update

24/230.4 Metal gate in cemetery 2- consider way forward

**24/231 Allotments:** Verbal update from Cllr Sully

**24/232 Buttercross Orchard:** Verbal update from Cllr Harris

**24/233 Riverside Walk:** Verbal update from Cllr Vicary

**24/234 Correspondence:** For discussion and agree response

24/234.1 Minehead Town Council regarding Ellicombe open space devolution (forwarded 03/03/25)

24/234.2 SALC – Clerks and officers training (forwarded 03/03/25)

**24/235 Review of Risk Register**

**24/236 Highways:**

24/236.1 Light on Priory Green – verbal update

**24/237 Community/Neighbourhood plan/Top 5 Priorities-** verbal update from Working Group

**24/238 Knit and natter:** verbal update from Cllr Williams

**24/239 Electric substation on West Street:** verbal update from the Clerk

**24/240 Flood shed at Tithe Barn:** Verbal update

- 24/241** Cllr emails: Agree way forward regarding personal/Cllr emails
- 24/242** Green matting: Agree way forward regarding storage
- 24/243** **Items to Report and Matters for the next meeting to be held on Monday 14th April 2025**
- 24/244** Close meeting