

# DUNSTER PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 10<sup>th</sup> December 2018 7.00pm  
TITHE BARN, DUNSTER

## Attendees

**Councillors:** D Challoner (Chair), A Vicary, G Lamacraft, A Webber, C Ell, G Dibble and P Finney

**Clerk:** Mrs Sarah Towells

**Other:** Cllr Lawrence (SCC), Cllr P Pilkington (WSC) & 1 member of the public

## Apologies

**Councillors:** G Witherford, C Oliver

**Other:** None

**18/120 Apologies** – As listed above

**18/121 Declarations of interest and dispensations:** Cllr Challoner/flood group member (item 18/130)

**18/122 Minutes of the meeting held on 12<sup>th</sup> November 2108:** It was unanimously resolved to approve the minutes after amending the word mistress to teacher in the first paragraph.

**18/123 Public Participation:** Emma Redman from the Castlefields Estate (now known as Marsh Gardens) reported that during Dunster by Candlelight there was a problem with parking between the first and second entrances to the estate as there was no passing place.

**18/124 Report from West Somerset Councillor:** The light in the car park was still not working and this would be reported again. The merger is still ongoing, staff that are leaving the council is causing a vacuum. A new CEO starts on 1<sup>st</sup> January 2019. There is no update on the electric car project as there is no officer to deal with this at present. SCC are reviewing their policy for on street charging so working with them presently.

**18/125 Report from Somerset County Councillor:** Cllr Lawrence was meeting with Mr Thurlow who is the new historic officer and Alan Jones who is head of highways from SCC to ask if there is any funding available for West Street. Cllr Lawrence also reported she had heard that Croydon Hall may become a night club.

**18/126 Any other reports:** There were none.

## **18/127 Matters arising:**

18/127.1 Dunster Steep Toilets: All have been repaired but one is out of order as of today. The bins have been moved to the other end of the car park. Candlelight went well as far as the toilets are concerned. It was resolved to invite all business and a representative from the Dunster Tourism Forum to attend a meeting to discuss a way of making the toilets free to use. It was resolved to put forward a business rate percentage removing the £20 already paid. Cllr Ell would deliver the letter to every business.

18/127.2 Commercial unit: This would be discussed under item 18/136

18/127.3 Sport England Award: Planning permission has now been granted. Wicksteed would confirm a date early 2019 for when the work would be carried out.

18/127.4 Defibrillator: Anna Smith, an advisor with the South Western Ambulance Service was going to talk at the December Parish Council meeting but was unable to attend. She hopes to attend the January meeting.

18/127.5 Bin at St. Georges Street: Cllr Ell reported she would distribute the flyers in the new year.

18/127.6 Trees and shrubs in the school playing field: No update had been received. Cllr Lawrence would ask about this next week.

18/127.7 Wall in Cemetery: Cllr Ell reported this would be done when the weather was dry.

18/127.8: Street light 5 outside 13 Bridges Mead: The street light had been repaired.

18/127.9: No cycle sign at Palladian Bridge on Packhorse Lane: No update. The Clerk would write again.

18/127.10 Worn out reflector by the Yarn Market: Cllr Lawrence would ask Mr Thurlow and the Clerk would write again to English Heritage.

### **18/128 Accounts Report:**

18/128.1 Approval of expenditure: It was unanimously resolved to pay the payments on the attached list.

18/128.2 Current account expenditure analysis: It was resolved to note the current account expenditure analysis and to note the bank balance on 30<sup>th</sup> November 2018 was £56782.14

18/128.3 Bank reconciliation for November 2018: It was resolved to note that Cllr Challoner had signed the bank reconciliation for the month of November.

18/128.4 Buttercross and Riverside Walk balance: It was resolved to note the balance of the accounts were £2985.97 and £250.96 as of 10<sup>th</sup> December 2018.

18/128.5 To note draft minutes from the finance meeting held on 20<sup>th</sup> November 2018: It was resolved to note the draft minutes. It was further resolved to keep the grants the same as last year, and to keep the allotment charges the same.

18/128.6 Budget/Precept: It was resolved to accept the draft budget drawn up by the finance committee and to set the precept at £28,000.

### **18/129 Planning**

18/129.1 To consider the following planning applications:

Exmoor National Park	6/10/18/108	22 Park Street Dunster	Amended Plans Notification – Proposed rear extension with internal alterations	<b>NO OBJECTIONS</b>
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18/129.2 To Note the following planning decisions:

Exmoor National Park	6/10/18/105LB	Dunster Working Watermill	Granted
WSC	3/10/18/006	MUGA Dunster Marsh Playing Field	Granted
Exmoor National Park	WTCA 18/06	37 West Street Dunster	Not serving a tree preservation order

It was resolved to note the planning decisions.

**18/130 Dunster Flood Group:** Some flooding had occurred in the village recently and some residents were not aware the flood group existed. Sand bags were proving difficult to get. Cllr Challoner thought there was a balance of £288.05 in the Parish Council account which was the remnants of a grant for the flood group. The Clerk would check this. He further reported the flood group would ask the Parish Council for a grant of approximately £100 every few years.

**18/131 Parish Paths Consultation:** It was resolved Cllr Challoner would complete this prior to 31<sup>st</sup> January 2019.

**18/132 Correspondence:**

18/132.1.1 To note the correspondence log: It was resolved to note the correspondence log.  
18/132.2 Any other correspondence: There was none.

**18/133 Items on Report: The Trees on** Sea lane have been reduced in size.

Fencing on the Castlefields Estate (now known as Marsh Gardens) had been blown down and would be replaced shortly.

Hanging Baskets would cost £22.50 each and would be ordered next week.

The sign for the underpass is in place and the Clerk would email Jo Sharpe to say thank you.

The panel in the bus shelter had been repaired.

The road cleaners had done a good job for Dunster by Candlelight and had even swept the car park.

Parking at Dunster Marsh had been much improved on last year, although due to the wet weather and lack of parking West Somerset Band did not perform, along with some other performers. Some performers parked their cars in Minehead but they could not get back to the village until after ten o'clock with their cars to pick their belongings up as the police would not allow them back.

Quad bikes has been riding round the fields behind the cemetery and the allotments.

The graves had been levelled in the cemetery and the tree trimmed.

**18/134 Matters for the next meeting to be held on 14<sup>th</sup> January 2019:** There were none.

**18/135 To pass resolution to exclude the Press and Public from the remainder of the meeting:** It was unanimously resolved to exclude the Press and Public from the remainder of the meeting.

**18/136 Lease for the retail unit:** The Clerk reported the draft lease had been received from Mr Smith's Solicitor. Our Solicitor wanted confirmation of clause 1.3 in schedule 2 and 3.1 in schedule 2. It was resolved the Clerk would contact the solicitor.

Meeting closed 8.35 p.m.

Signed ..... Date.....