

# DUNSTER PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON 13<sup>th</sup> May 2019 7.30pm  
TITHE BARN, DUNSTER

## Attendees

**Councillors:** D Challoner (Chair), A Vicary, G Lamacraft, C Oliver, G Dibble and P Finney

**Clerk:** Mrs Sarah Towells

**Other:** Cllr Lawrence (SCC), Cllr Peter Pilkington (WSC) and 6 members of public

## Apologies

**Councillors:** Linda Brookes

**Other:** None

**19/01 Election of Chairman and receipt of acceptance of office:** Cllr Challoner was unanimously elected as chairman after a proposal by Cllr Oliver and seconded by Cllr Dibble and duly signed the Declaration of Office.

**19/02 Declaration of acceptance of members:** Declarations of acceptance were duly signed by all members.

**19/03 To note apologies for absence:** As listed above

**19/04 Declarations of interest and dispensations:** There were none.

**19/05 Election of Vice Chairman:** Cllr Dibble was unanimously elected as Vice Chairman.

**19/06 Appointment of Councillors to committees:** It was unanimously resolved that all councillors would be on all committees until new members had been co-opted. It was further resolved to disband the toilet committee, as this would be undertaken by the Full Council.

19/06.1 Finance

19/06.2 Allotment

19/06.3 Cemetery

19/06.4 Planning

19/06.5 Dunster Steep Toilets

19/06.6 Dunster Marsh Playing Field

**19/07 Minutes of the meeting held on 8<sup>th</sup> April 2019:** It was unanimously resolved to approve the minutes.

**19/08 Minutes of the Extra-ordinary meeting held on 29<sup>th</sup> April 2019:** It was unanimously resolved to approve the minutes.

**19/09 Public Participation:** A member of the public was concerned about disabled parking bays in the High Street. He stated they are only advisory and non-enforceable. Having spoken to local business owners and residents it was thought they should be permanently disabled bays and should be made enforceable. A question raised was would residents be able to have a pass for the Dunster Steep Car Park and this would then free up spaces in the High Street.

**19/10 Report from West Somerset Councillor:** Cllr Pilkington reported the new Council is under different control and it has a green agenda regarding energy conservation. He stated the new set up would take time to settle down and that anyone could register online to let the Council have any complaints or views, this would be the way forward as there is 25% less staff in the new council. Cllr Pilkington reported he is the Climate change executive and he would ask about residents parking permits for Duster Steep Car Park.

**19/11 Report from Somerset County Councillor:** Cllr Lawrence reported she had attended some very interesting police and crime meetings over the past few weeks. Cllr Lawrence would contact Steve Deakin regarding the disabled bays in the high Street.

**19/12 Any other reports:** The Police reported there had been approximately 105 police calls in the whole of Exmoor for the period of April, of which 4 were for the Parish of Dunster.

**19/13 Matters arising:**

19/13.1 Dunster Steep Toilets: Cllr Challoner had spoken to the Dunster Tourism Forum regarding the sponsorship map. He asked councillors to consider ideas for donation boxes for the toilets. Two locks had been removed from toilet doors. Cllr Dibble would take a photograph of old fixings and locks and try to sell them on eBay. The Radar key had gone missing. Cllr Challoner ordered three more. It was resolved to remove this item from the agenda.

19/13.2 Sport England Award: The MUGA is now complete and the opening ceremony would be held on 9<sup>th</sup> June. The money went into our bank account on 10<sup>th</sup> May. It was resolved to remove this item from the agenda.

19/13.3 Defibrillators: Cllr Challoner reported the Tesco grant would likely be in July or August. Magna would like to contribute towards the funding for the defibs but no amount had been confirmed. A cheque for £1400 had been received from SAFE South West.

19/13.4 Ridge Tiles on the Yarn Market: The tiles have not been replaced. The Clerk would chase this again.

19/13.5 Website: The new website should be set up by the end of May.

19/13.6 Blocked Drains in High Street: This had been carried out. It was resolved to remove this item from the agenda.

19/13.7 Trees/hedges in Riverside Walk: The hedges had been trimmed but the trees are still to be removed. It was resolved the Clerk would chase this.

19/13.8 Computer Anti-Virus: This had been done.

19/13.9 Traffic speeding at The Ball: The Clerk had contacted Highways but had no update.

19/13.10 Ridge Coping on Packhorse Bridge: Seamus Rogers would get this looked at.

19/13.11 Raw sewerage out of manhole cover by Packhorse Bridge: Wessex water had been out the previous week to inspect this but could not find the site. Cllrs Vicary, Lamacraft and Oliver would have a site meeting and then Cllr Oliver would contact Wessex Water again.

**19/14 Accounts Report:**

19/14.1 Approval of expenditure: It was unanimously resolved to pay the payments on the attached list.

19/14.2 Current account expenditure analysis for March and April: It was resolved to note the current account expenditure analysis and to note the bank balance on 30<sup>th</sup> April 2019 was £68286.79

19/14.4 Bank reconciliation for March and April 2019: It was resolved to note that Cllr Challoner had signed the bank reconciliation for the months of March and April.

19/14.5 Buttercross and Riverside Walk balance: Cllr Lamacraft reported there was no change.

19/14.5 Insurance Renewal: It was resolved to insure with BHIB at the renewal price of £656.43

19/14.6 West Somerset Flood Group – Request for £5.00 contribution to website administration: It was resolved to give a donation of £5.00

**19/15 Planning**

19/15.1 To consider the following planning applications:

SWaT	T/10/19/001	Station House, Lower Marsh, Dunster	Carry out management works to one pine tree (Preservation order)	Resolved <b>No objections</b>
ENP	6/10/19/109	Dunstercombe, Dunster	Proposed variation of condition 2 of approved application 6/10/18/116	Resolved <b>No objections</b>

**19/16 Correspondence:**

19/16.1 To note the correspondence log: It was resolved to note the correspondence log.

19/16.2 Any other correspondence: Membership from CPRE. It was resolved to pay £36.00 for annual membership.

**19/17 Street Lighting:** Cllr Dibble thought it would be a good idea to have all street lighting turned off at 11pm. It was resolved the Clerk would contact SCC to ask about this.

**19/18 Items on Report:**

The caravan on the old A39 had gone but been replaced with a large orange lorry.

The foliage down the left-hand side of Dunster Steep is very overgrown.

There is a tree bending towards the A39 on the left-hand side going towards Minehead.

Plans for the pavements at Marsh Gardens have been received by residents and should start in September.

The contract has been placed for the roof repair on the Pill Box. Work should start at the end of May and last for 3 to 4 weeks.

Cllr Vicary has contacted Chris Sully regarding the grass verges at Dunster Steep.

The cobblestones in the Council Yard need to be delivered to the Tithe Barn.

Benches and Bus shelters need preserving.

The newly refurbished remembrance plaque was unveiled today.

**19/19 Matters for the next meeting to be held on 10<sup>th</sup> June 2019:** There were none.

Meeting closed 8.55 p.m.

Signed ..... Date.....