

DUNSTER PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 10th June 2019 7.30pm
TITHE BARN, DUNSTER

Attendees

Councillors: D Challoner (Chair), A Vicary, G Lamacraft, C Oliver, G Dibble, J Meakes, T William, G Shirlaw and P Finney

Clerk: Mrs Sarah Towells

Other: Cllr Lawrence (SCC) and 15 members of public

Apologies

Councillors: None

Other: L Brooks (PCSO) and Cllr P Pilkington (SWaT)

19/20 To note apologies for absence: As noted above.

19/21 Declarations of interest and dispensations: There were none.

19/22 Co-Option of Councillors: Applications had been received from Mr Peter West, Mrs Jaqueline Meakes, Mr George Shirlaw and Mrs Tessa William for the casual vacancies on the Council. After a proposal from Cllr Finney, seconded by Cllr Oliver it was unanimously resolved to co-opt Mrs Meakes to the Council. After a proposal from Cllr Dibble, seconded by Cllr Vicary, with one vote against, it was resolved to co-opt Mr Shirlaw on to the Council. After a proposal from Cllr Vicary, seconded by Cllr Challoner with no further votes it was resolved not to co-opt Mr West on to the Council. After a proposal from Cllr Lamacraft and seconded by Cllr Challoner it was unanimously resolved to co-opt Mrs William onto the Council. As Cllrs Meakes, Shirlaw and William were in attendance they duly signed the Declaration of Acceptance, after which they were able to take part in the remainder of the meeting.

19/23 Minutes of the meeting held on 13th May 2019: It was unanimously resolved to approve the minutes after amendment to item 19/18 was amended to read left-hand side not right-hand side.

19/24 Public Participation: A parishioner living on the Ball said the issue of parking is not ideal for residents and a planning application could be submitted for parking at the rear of the properties.

19/25 Report from West Somerset Councillor: Cllr Pilkington sent in the following report – *'brief report very busy at Council with officers and resources stretched at the moment but we are taking steps to improve the situation, but it will take time. A local plan and policy should come to Council by September which will set out our objectives over the coming quadrennial with a heavy bias on climate change mitigation. Re: parking Dunster High St. I have inquired about parking permits for residents these of course can be purchased, as for providing them free for residents this will have to be looked at in the concept of the new parking policy which has yet to be decided but could be problematic to implement to say the least. The disabled parking places cannot be enforced as there are no signs stating the regulations this is a matter for County Council. Regarding withdrawal of a paper copy of planning application the Council will be in touch regarding extra training and advice and apologise for the abrupt manner this has been introduced a solution should be possible.*

19/26 Report from Somerset County Councillor: Cllr Lawrence apologised for arriving late to the opening ceremony of the MUGA. She went on to say parking issues continue and some residents are placing bollards when they leave so the parking space is available on their return. The Clerk would contact Steve Deakin to ask if the parking review in Dunster could be bought forward as a matter of urgency. Park Street parking is equally difficult. Good news to finish – In the public health sector the Sarah Stewart Brown award for emotional work with children has been received for work in this area.

19/27 Any other reports: The Police reported there had been two potential crimes in the Parish of Dunster in May. There were approximately 221 police calls in the whole of the Exmoor area, of which 13 were in the Dunster Parish.

19/28 Matters arising:

19/28.1 Defibrillators: MAGNA had contributed £400 towards the defibrillators. It was unanimously resolved Cllr Oliver would place the order for two defibrillators

19/28.2 Ridge Tiles on the Yarn Market: The tiles have still not been replaced. The Clerk would chase this again.

19/28.3 Website: The new website should be complete in the next week with the domain name dunsterparishcouncil.org.uk

19/28.7 Trees in Riverside Walk: The trees are still to be removed. It was resolved the Clerk would chase this again.

19/28.5 Traffic speeding at The Ball: The following response had been received from Jo Sharpe at Highways *'Drivers will generally be aware of the nature of the road (especially local users), will drive according to their surroundings and complaints about speeding is often down to one or two isolated incidents, or as a result of feeling vulnerable, etc. In terms of the speed of vehicles, any non-compliance is solely a Police matter. They are the only ones that can enforce such limits. If you have such concerns, maybe you and others would be willing to support the Police by carrying out Community Speed Watch.'*

19/28.6 Ridge Coping on Packhorse Bridge: The Clerk had received the following response from English Heritage *'I know the Conservation Manager has this underway, he may be awaiting Scheduled Monument Consent – I will double check with him and get back to you with an update on this and the coping repairs to Gallox bridge as well.'*

19/28.7 Raw sewerage out of manhole cover by Packhorse Bridge: No update. Cllrs Oliver and Lamacraft would arrange a meeting with Margaret Rogers.

19/28.8 Street Lighting: The Clerk had spoken to someone in the department and was informed this was known as part-time night. The Clerk would contact them again to ask if the lights in the main area of the village could go off at Midnight but not down the Marsh area.

19/28.9 Orange Lorry: This would be looked at once Martyn Ford had returned from annual leave.

19/28.10 Tree on A39: The following response had been received from Highways *'The Tree issue on the old A39 has been forwarded to the Tree Officer in County Hall to inspect and take any action he considers appropriate.'*

19/28.11 Overgrown foliage: The following response had been received from Highways *'The area highway superintendent has inspected the hedging down Dunster Steep and at present he does not consider there is a safety issue. I have requested he monitors the situation.'*

19/28.12 Grass verges: These have now been cut at a cost of £302.00

19/28.13 Benches and bus shelters: The Clerk had received one quote and Cllr Vicary had received a quote. The Clerk would get one more quote.

19/28.14 Cobbles in Council Yard: It was reported that the cobbles had been collected by G A Sully and Sons and taken to their yard. It was resolved Cllr Lamacraft would contact them to find out what was happening to them.

19/29 Accounts Report:

19/29.1 Approval of expenditure: It was unanimously resolved to pay the payments on the attached list.

19/29.2 Current account expenditure analysis for May: It was resolved to note the current account expenditure analysis and to note the bank balance on 31st May 2019 was £13369.05

19/29.3 Bank reconciliation for May 2019: It was resolved to note that Cllr Challoner had signed the bank reconciliation for the months of May.

19/29.4 Buttercross and Riverside Walk balance: Cllr Lamacraft reported he had sent them to the Clerk for filing.

19/29.5 To Consider the findings of the internal audit review: The review was considered. The Clerk pointed out the VAT was more due to last years audit picking up invoices that had not been claimed. The Clerk had now completed section 2 in pen.

19/29.6 To approve the Annual Governance Statement: After a proposal from Cllr Lamacraft and seconded by Cllr Oliver it was unanimously resolved to approve the Annual Governance Statement.

19/29.7 Consider the Accounting Statements: The Accounting statements were considered.

19/29.8 Approve the Accounting Statements: After a proposal by Cllr Lamacraft and seconded by Cllr Oliver it was unanimously resolved to approve the Accounting statements.

19/29.9 Chairman to sign the Accounting Statements: It was unanimously resolved the Chairman would sign the Accounting Statements.

19/29.10 Clerks Payroll: After considering the findings of the internal audit it was resolved to pay the clerk a salary of 42.66 hours per month.

19/29.11 NatWest signatories: It was unanimously resolved to remove Angela Webber as a signatory and Cllr Oliver would become a signatory.

19/30 Planning

19/30.1 To consider the following planning applications:

SWaT	3/10/19/004	48 Conygar View, Dunster	Removal of existing detached garage and erection of two storey extension to side and single storey extension to rear	Resolved No objections
SWaT	3/10/19/005	3 Bremis Road, Dunster	Change of use of part of verge into domestic curtilage and re-siting of front garden fence	Resolved No objections
ENP	WTCA 19/06	20-22 The Willow Rooms, Dunster	Works to trees in Conservation Area: Fell Eucalyptus	Resolved No objections

19/30.2 To note the following decisions:

ENP	16/10/19/104	Land adjacent to The Archer House, The Steep, Dunster	Retrospective alterations to agricultural building used for honey extraction, honey bottling and bee equipment storage	Conditional Approval
-----	--------------	---	--	-----------------------------

It was resolved to note the planning decisions.

19/30.3 Parish consultations regarding paperless planning applications: it was resolved to note that paper copies would continue to be sent out until August 2019.

19/31 Correspondence:

19/31.1 To note the correspondence log: It was resolved to note the correspondence log.

19/31.2 Any other correspondence: SLCC had sent information regarding data protection registration. Cllr Challoner filled this in and there was no requirement for Dunster Parish Council to pay.

19/32 Dunster Steep Toilets: Three new locks and 4 new toilet seats had been purchased so the ladies and the disabled are now all in good order. The gents have still got covers missing.

19/32.1 Sponsorship notice board: A meeting would be held on 20th June, but it would be made clear to the businesses that only those that have contributed towards the toilet would be on the sponsorship board.

19/33 Environment Agency Draft Strategy to 2100: The flood group would be dealing with this.

19/34 Clerks holiday: The Clerk reported she would be away from 16th – 23rd August. This was approved by the Council.

19/35 To re-adopt Standing Orders, Financial Regulations and Code of Conduct: It was resolved to re-adopt the Standing Orders, Financial Regulations and the Code of Conduct.

19/36 Items on Report: Cllr Dibble reported the hedge at 9 West Close was very overgrown and was becoming a health and safety issue. It was resolved to write to the resident and to MAGNA.
Cllr Challoner reported a bonfire in the high street had caused a lot of ash.
Carol Ell would meet with Kevin Sully to arrange the allotment judging and cups.

19/37 Matters for the next meeting to be held on 8th July 2019: There were none.

Meeting closed 8.55 p.m.

Signed Date.....