

# DUNSTER PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 14<sup>th</sup> December 2020 7.00pm  
In Dunster Tithe Barn

## Attendees

**Councillors:** D Challoner (Chair), T Williams, G Dibble, C Oliver, C Ell, J Meakes, G Lamacraft, A Vicary, M Ellis,  
P Herron, and P Finney

**Clerk:** Mrs Sarah Towells

**Other:** Christine Lawrence (SCC)

## Apologies

**Councillors:** None

**Other:** P Pilkington (SWaT)

Prior to start of the meeting Cllr Challoner requested a minute's silence in respect for Angela Webber. Following this Philip Herron addressed the Council regarding the Dunster Traffic Campaign. He stated his property had been damaged 3 times in 18 months and requested the Councils support for 20mph throughout the village.

The Clerk reported to the Council that Tessa Williams felt very intimidated and that she felt she was being bullied by both members of the public and The Parish Council regarding her pavement licence.

**20/48 To note apologies for absence:** As noted above.

**20/49 Any New Declarations of interest and dispensations:** Cllr T Williams would leave the room during item 20/65.

**20/50 Minutes of the Meeting held on 12<sup>th</sup> October 2020 for approval:** It was resolved to approve the minutes.

**20/51 Co-option of Councillors:** Applications had been received from Mr Philip Herron and Mr Michael Ellis. After a proposal from Cllr Challoner, seconded by Cllr Vicary it was unanimously resolved to vote them on to the Council. As they were both in attendance, they duly signed the Declaration of Acceptance, after which they were able to take part in the remainder of the meeting.

## **20/52 Accounts**

20/52.1 Approval of expenditure: It was unanimously resolved to pay the payments on the attached list.

20/52.2 Current account expenditure analysis for October and November 2020: It was resolved to note the current account expenditure and income analysis and to note the bank balance on 30<sup>th</sup> November 2020 was £63512.21. These were signed by Cllr Finney.

20/52.3 Bank reconciliation for October and November 2020: It was resolved to note that Cllr Finney had signed the bank reconciliation for the months of October and November.

20/52.4 Buttercross Orchard and Riverside Walk balance: Cllr Lamacraft had sent updated accounts to the Clerk along with copy bank statements.

20/52.5 Budget Monitoring: It was resolved to note the budget monitoring which was signed by Cllr Finney.

20/52.6 PAYE figures for November and December: These were checked and signed by Cllr Dibble.

20/30.7 External auditor report and certificate: It was resolved to note the report.

**20/53 Planning:** Cllr Oliver and Finney attended online training with ENP. It was noted that one of three responses should be sent when responding to planning applications. 1. Support. 2. No Objections. 3. Object with reasons. It was resolved Dunster Parish Council would only support if it affected the whole Parish such as the school application.

20/53.1 To consider the following planning applications:

SWaT	3/10/20/004	Telephone exchange	Marsh Street Dunster	It was resolved the Council had No Objections to this application.
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**20/54 Toilets:**

20/54.1 Discuss quotations for works in the toilet block: The clerk had received 2 quotes. It was resolved to award the job to Andrew Dodd at a cost of £1540. It was further resolved to ask him to include a new back inlet gully.

**20/55 Memorial Hall – To discuss quotes:** It was resolved to note that Sweetland’s and Sheerings had declined to quote. This left two quotes to discuss. It was resolved to award the job to G A Sully & Sons at a cost of £1316.00 to include a guarantee which was considerably cheaper than the quote received from Ware construction whose quote was £2436.00

**20/56 5 Mill Lane:** The Clerk reported ENP would look into this in the new year.

**20/57 Maintenance contracts for 2021:** It was resolved to get quotes for hedge cutting, weed spraying and verge trimming to be discussed at the next meeting.

**20/58 CLOWNS – application for funding:** It was resolved to send a £100.00 donation.

**20/59 Hanging Baskets:** It was resolved to order the new hanging baskets and get them sent direct to Bristol Council. It was further resolved to note that this would be cheaper over a 5-year period.

**20/60 Correspondence:**

Email from Sarah Ellwood regarding PC representation on working group for Sea Lane: It was resolved Cllrs Finney and Meakes would represent the Council on this group.

Email from Steve Howell – it was resolved to note the email.

**20/61 Electric Charge Points – Update:** There would be no risk or cost to the Parish Council but Cllr Dibble would contact the supplier to see how the electricity would be paid for as it is being connected to the toilet supply.

**20/62 To Note Finance Minutes:** It was resolved to note the minutes.

**20/63 To agree budget and set precept:** Discussions took place, and it was resolved that this year’s budget was on target. More allotments have been created so income should rise to £982 from allotments. Clerks wages would rise with inflation so increase budget to £7500. It was further resolved to keep the precept at £28,000.

**20/64 Future Street Licences:** It was resolved to look at these on an individual basis if an application comes in.

**20/65 Tessa’s Tearoom Barriers:** It was noted that there had been concern over a health and safety issue with one of the barriers being blown over. It was resolved this was not an issue for the Parish Council as the licence had been issued by the District Council and the barriers had also been approved by the District Council. The Parish Council acknowledged that Tessa’s Tea Rooms had done everything within the guidelines they had been given.

**20/66 Dunster Recovery Working Group:** Cllr Finney reported the project was going well and that the webcam had been fitted. The new website was underway, and the first draft should be available this week. Delivery should be within the 1<sup>st</sup> quarter of next year. It was resolved the group would go out for quotes for professional photographs for the sites. The first 2 banners have been installed and will be reused at the end of this month. The village looks very festive with 28 Christmas trees and lights.

20/66.1 To note the minutes: It was resolved to note the working group minutes.

**20/67 Report from Peter Finney regarding Parish Online Training:** Cllr Finney reported he thought this would be of use to Dunster Parish Council at a cost of £70.00 per year for the licence. It is a web base tool which aids planning applications and also lists assets of the Parish Council. It was resolved to go ahead and subscribe.

**20/68 Hedge at allotment:** The hedge at the allotment had still not been cut. It was resolved the Clerk would chase again and ask it to be done by mid-January or we would contact another contractor.

**20/69 Resurface Riverside Walk:** It was resolved Cllr Challoner would get quotes.

**20/70 Wessex Water site meeting update:** It was noted that the road outside the Foresters and Park Lane would have to be closed for approximately a week during March to enable Wessex Water to carry our repairs to the sewer.

**20/71 Items to Report:**

Cllr Finney reported he had attended a zoom meeting about Somerset Climate emergency, which was very informative. He recommended Cllr Dibble contact Porlock Council regarding electric charge points. The River Avill project would now not get a window until July, unless it had already been completed.

**20/72 Matters for the next meeting:**

Speeding in the Village/Dunster Traffic Campaign  
Update from Cricket club

Meeting closed 8.55 p.m.

Signed ..... Date.....