

# DUNSTER PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD At DUNSTER TITHE BARN ON  
10<sup>th</sup> May 2021 7.00pm

## Attendees

**Councillors:** D Challoner (Chair), G Dibble, C Oliver, P Herron, J Meakes, C Ell, A Vicary, T Williams  
and P Finney

**Clerk:** Mrs Sarah Towells

**Other:** Christine Lawrence (SCC), Ian Atkins, Mr and Mrs J Roberts and Isabella Pietrzak

## Apologies

**Councillors:** M Ellis

**Other:** M Kravis

Prior to the start of the meeting a vote of thanks was given to Peter Pilkington for all he had done during his time as a district councillor.

**21/01 Election of Chairman and receipt of acceptance of office:** Cllr Challoner was elected as Chairman and duly signed the Declaration of Office.

**21/02 Declaration of acceptance of members:** These were signed when members joined the council.

**21/03 To note apologies for absence:** As noted above.

**21/04 Any New Declarations of interest and dispensations:** There were none.

**21/05 Election of Vice Chairman:** Cllr Dibble was elected as Vice Chairman.

## **21/06 Appointment of councillors to committees:**

21/06.1 Finance Committee: Councillors Challoner, Williams, Dibble and Herron were duly elected to the Finance Committee.

21/06.2 Allotment Committee: Councillors Ell, Challoner and Dibble were duly elected to the allotment committee, assisted by Kevin Sully.

21/06.3 Cemetery Committee: Councillors Oliver, Vicary, Challoner and Meakes were duly elected to the Cemetery committee.

21/06.4 Planning Committee: Councillors Vicary, Oliver, Finney and Herron were duly elected to the planning committee.

21/06.5 Marsh Playing Field: Councillors Vicary, Finney and Meakes were duly elected to the Playing Field Committee.

21/06.6 Buttercross Orchard: Councillors Challoner and Vicary were duly elected to the orchard committee.

21/06.7 Packhorse playing field Group: Councillor Ell was duly elected to the playing field committee.

Councillors Finney, Williams and Meakes were duly elected to the Climate Group Committee.

It was resolved to note there were 2 vacancies on the Packhorse Playing Field Group and one vacancy on the planning group and Buttercross Orchard. These would be put onto next month's agenda.

**21/07 Minutes of the Meeting held on 12<sup>th</sup> April 2021 for approval:** It was resolved to approve the minutes.

## **21/08 Accounts**

21/08.1 Approval of expenditure: It was unanimously resolved to pay the payments on the attached list.

21/08.2 Current account expenditure analysis for April 2021: It was resolved to defer this item to the next meeting as the Clerk had not received the bank statement.

21/08.3 Bank reconciliation for April 2021: It was resolved to defer this item to the next meeting.

21/08.4 Buttercross Orchard and Riverside Walk balance: The Clerk would receive these once the group had a new treasurer.

21/08.5 Budget Monitoring: It was resolved to defer this to the next meeting.

21/08.6 PAYE figures for May 2021: These were checked and signed by Cllr Dibble.  
21/08.7 insurance Renewal; It was resolved to renew the insurance with BHIB.

### 21/09 Planning:

21/09.1 To consider the following planning application:

ENP	6/10/21/118LB and 6/10/21/117	Fairview, 11 West Street, Dunster, Minehead, TA24 6SN	Listed Building consent for repair of roof structure, replacement of roof covering, installation of 3 roof lights and installation of a dormer window, together with rebuilding of chimney stack, repairs of external walls, installation of external soil pipe and carrying out internal works	<b>It was resolved No Objections</b>
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**21/10 Toilets- roof tiles:** Two quotes had now been received. It was resolved to award the job to Matt Sumbler at a cost of £650.00.

### 21/11 Correspondence:

21/11.1 Email from Resident of Park Street: It was resolved to ask Highways to put up signs.

21/11.2 Street Licence for Layby: It was resolved the Council had no objections but feel the van would be better sited nearer the entrance to the old agricultural unit rather than in front of a field entrance which may on occasions cause problems for the farmer.

21/11.3 Removing Steps up to bus shelter: It was resolved the Council had no objections to this, but the rest of the path would not be the same width so maybe a pointless exercise.

21/11.4 letter from Joan Nicholson: It was resolved further correspondence had been received asking for different screening. It was resolved the Clerk would write to say the Council have agreed to let the hedge grow back naturally and would not be providing any screening, however they had no objections to Mrs Nicholson providing her own.

**21/12 Electric Charge Points:** it was resolved not to proceed with Plug'n'Go as the District Council would be putting in Charge points later in the year.

**21/13 Dunster Recovery Working Group:** The website is progressing and about half the photos have been taken It should be ready to launch on 21<sup>st</sup> June.

21/13.1 To Note Minutes: It was resolved to note the working group minutes.

21/13.2 Benches and Planters: it was resolved to order up to 12 benches and 14 planters at a cost of £2844.00 from Barry Fowler.

**21/14 Risk Register – updates:** There were no updates.

**21/15 Fence post between Hanger's way and Allotment:** It was resolved to ask Wessex Water if they have a sign 'water main below.'

**21/16 New posts at allotment:** This is now complete.

**21/17 Report from County Councillor:** Cllr Lawrence apologised for coming late but had been attending another meeting. The covid helpline will remain open for a while longer. Covid tests are available to do at home from Tesco pharmacy. The parking consultation should come out next week.

**21/18 Report from District Councillor:** There was no report.

**21/19 Declare a climate emergency:** It was resolved Dunster Parish Council would declare a climate emergency.

**21/20 Allotment hedge:** This item was discussed under item 21/11.4

**21/21 Parish News Sheet:** Cllr Challoner would send in a report for this month and Cllr Dibble would take this on from June.

**21/22 20mph speed limit in Dunster:** It was resolved to go ahead with a speed survey done by Highways, with 2 sites, one by the Luttrell Arms and one by the GP Surgery. It was further resolved to order 2 x 20mph signs at a cost of £210.00.

**21/23 Riverside Walk – update:** This was now complete.

**21/24 Broken post on the grassland adjacent to the Tithe Barn:** It was resolved Mr Ell would replace the broken post.

**21/25 Parish Assembly:** This would take place in the Tithe Barn at 7pm on Monday 24<sup>th</sup> May.

**21/26 Allotment fees for 2022:** It was resolved to increase costs to £16 for a full plot and £8 for half plot.

**21/27 Cobbles in Village Gardens:** It was resolved to defer this to next month.

**21/28 Items to Report:** There is a broken post outside the old Police Station.  
There is a light on in the car park that stays on for 24hrs.  
Tithe barn can no longer store council documents unless they are in a metal fireproof cabinet.  
Cllr Finney and Oliver attended an Area panel meeting but felt this did not achieve anything.  
Cllr Finney would attend the Welcome back fund meeting and submit EOI if required.

**21/29 Matters for the next meeting:**

Meeting closed 8.35 p.m.

Signed ..... Date.....