

# DUNSTER PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD At DUNSTER TITHE BARN ON  
14<sup>th</sup> June 2021 7.00pm

## Attendees

**Councillors:** D Challoner (Chair), G Dibble, C Oliver, P Herron, J Meakes, C Ell, A Vicary, M Ellis  
and P Finney

**Clerk:** Mrs Sarah Towells

**Other:** Christine Lawrence (SCC) and Len Smith

## Apologies

**Councillors:** T Williams

**Other:** M Kravis and K Sully

**21/30 To note apologies for absence:** As noted above.

**21/31 Any New Declarations of interest and dispensations:** There were none.

**21/32 Minutes of the Meeting held on 10<sup>th</sup> May 2021 for approval:** It was resolved to approve the minutes.

**21/33 Co-option of new councillor:** It was resolved to defer this to the next meeting.

## **21/34 Appointment of additional councillors to committees:**

21/34.1 Planning Committee: It was resolved Cllr Meakes would join the planning committee.

21/34.2 Buttercross Orchard: It was resolved to defer this item to the next meeting.

21/34.3 Packhorse playing field Group: It was resolved to defer this item to the next meeting.

## **21/35 Accounts**

21/35.1 Approval of expenditure: It was unanimously resolved to pay the payments on the attached list.

21/35.2 Current account expenditure analysis for April 2021: It was resolved to note Cllr Finney had signed this.

21/35.3 Bank reconciliation for April 2021: It was resolved to note Cllr Finney had signed this.

21/35.4 Buttercross Orchard and Riverside Walk balance: The Clerk would receive these once the group had a new treasurer, a meeting was booked for 6<sup>th</sup> July.

21/35.5 Budget Monitoring: It was resolved to note this was signed by Cllr Finney.

21/35.6 PAYE figures for May 2021: These were checked and signed by Cllr Meakes.

21/35.7 To consider the findings of the internal audit: The audit was discussed, and it was resolved to update the risk register with the covid pandemic, to update standing orders, to update the asset register with true costs and to implement all recommendations regarding the budget.

21/35.8 To approve the annual governance statement: it was resolved to approve the annual governance statement.

21/35.9 To consider the accounting statements: The council considered the accounting statements.

21/35.10 To approve the accounting statements: It was resolved to approve the accounting statements.

21/35.11 Chairman to sign the accounting statements: It was resolved to note the Chairman had signed the statements.

## **21/36 Planning:**

21/36.1 To consider the following planning application:

ENP	6/10/21/120	30A West Street, Dunster, Minehead, TA24 6SN	Proposed conversion of garage to bedroom together with retention works carried out in breach of conditions attached to planning permission 6/10/11/107. Part retrospective.	<b>It was resolved No Objections</b>
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ENP	6/10/21/119	39 West Street, Dunster, Minehead, TA24 6SN	Proposed widening of opening in barn attached to dwelling to enable pedestrian access and storage. Resubmission of refused application 6/10/20/109. Retrospective.	<b>It was resolved to note no objections, but a condition must state NO PARKING on this area</b>
SWaT	3/10/21/003	2 Bremis Road, Dunster, TA24 6PR	Erection of 1 attached 3 b3droom dwelling and associated vehicle parking	<b>It was resolved no objections</b>

21/36.2 Notification letter for planning appeal for the Haven: It was resolved to note the letter.

**21/37 Toilets:** The roof tiling should start next week.

**21/38 Correspondence:**

21/38.1 Letter from Joan Nicholson: It was reported by the Clerk further correspondence had been received stating Mrs Nicholson would purchase some screening and send the invoice to the Parish Council. It was resolved the Clerk would write to refer Mrs Nicholson to our previous letter reinstating we would not be paying for the screening.

**21/39 Dunster Recovery Working Group:** The website is now planned to go live on 1<sup>st</sup> August. Benches and planters have proved extremely popular. The EOI submitted to SWaT for £7500 for bike racks, umbrellas and recycling bins had been approved at the first stage.

21/39.1 To Note Minutes: It was resolved to note the working group minutes.

**21/40 Risk Register – updates:** The register was updated with the Covid pandemic.

**21/41 Sign for water main in allotments:** Two small signs had been made by Phil Taphouse at a cost of £10.00.

**21/42 Report from County Councillor:** Sarah Ellwood would contact the Clerk shortly to attend another meeting regarding the cycle path. An owner from one of the chalets at Dunster Beach would like help from the Parish Council to Install electric charge points for cars. Dunster parking consultation is ongoing and maybe extended. 60% of the same street need to agree to enable any changes to take place. SCC have no power over the car park at the end of Park Street as this is owned by the District Council.

**21/43 Report from District Councillor:** There was no report.

**21/44 20mph speed limit in Dunster:** It was resolved to note the signs would be installed later this week. Traffic monitoring is now in place monitoring the traffic flow through the village. Cllr Dibble left the meeting at 8.20pm during this item.

**21/45 Cobbles in Village Gardens:** It was resolved to defer this to next month.

**21/46 Fireproof cabinet to store documents in the Tithe barn:** It was resolved to purchase a metal cabinet.

**21/47 Fence for DMPF:** It was resolved to replace the fence due to health and safety reasons. DMPF committee had already received donations which should cover the cost.

**21/48 Dunster Parking consultation:** It was thought the only way to solve the parking problems in Dunster would be to create more parking spaces. It was resolved to ask the National Trust to expand the overflow carpark and to ask Nick Kelly to enable parking on the cricket field during busy times.

**21/49 Avil Fish Passage – update:** The work would commence next month.

**21/50 Hanging baskets:** These had been delivered and look fantastic.

**21/51 Update and re-adopt standing orders:** It was resolved to defer this to the next meeting.

**21/52 Items to Report:**

Trains are not running into Minehead until October so buses from Dunster will be in place until then causing some congestion.

Some of the new surface on Riverside Walk has some puddles.

There was a near miss with a child at the cycle path/junction from the Marsh onto A39. Maybe staggered barriers should be fitted.

The wooden rail on the footbridge over Riverside walk need replacing.

There has been a few problems with parking at the allotments.

Manhole covers in Church Street are being repaired in 3 weeks' time.

**21/53 Matters for the next meeting:**

Packhorse playing Field

Better signage leaving West Street

Grass Cutting

Asset List

Police report

Staggered barriers

Meeting closed 9.20 p.m.

Signed ..... Date.....