

DUNSTER PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD AT DUNSTER TITHE BARN ON
14th March 2022 7.00pm

Attendees

Councillors: Doug Challoner (Chair), Christine Oliver, Alan Vicary, Kevin Sully, Carol Ell, Geoff Dibble and Peter Finney

Clerk: Mrs Sarah Towells

Other: Christine Lawrence (SCC) and Markus Kravis (SWaT)

Apologies

Councillors: Mike Ellis

Other: Steve Griffiths (SWaT)

It was noted Phil Herron had moved out of the area and therefore resigned from the council.

21/255 To note apologies for absence: As noted above.

21/256 Any New Declarations of interest and dispensations: There were none.

21/257 Minutes of the Meeting held on 14th February 2022 for approval: It was unanimously resolved to approve the minutes.

21/258 Accounts

21/258.1 Approval of expenditure: It was resolved to pay the payments on the attached list.

21/258.2 Current account expenditure analysis for February 2022: It was resolved to note the income and expenditure for February and this was signed by Cllr Finney.

21/258.3 Bank reconciliation for February 2022: It was resolved Cllr Finney could sign the bank reconciliation for February.

21/258.4 Buttercross Orchard balance: The Clerk had received updated accounts but requested bank statements.

21/258.5 Budget Monitoring: It was resolved to note the budget monitoring. This would be signed by Cllr Finney.

21/258.6 PAYE figures for February 2022: These were checked and signed by Cllr Dibble.

21/258.7 Appoint internal auditor: It was resolved to ask Hillside Business services to the internal audit.

21/259 Planning:

21/259.1 To consider the following planning applications:

ENP	WTCA 22/03	Works to Trees in Conservation Area: T1, Eucalyptus: Removal T2, Acacia: Reduction to 25ft T3, Acacia: Reduction to 25ft at THE ARCHERS, DUNSTER, MINEHEAD, TA24 6SD	It was resolved to support this application
ENP	WTCA 22/02	Works to Trees in Conservation Area: T1, Spruce: Removal. T2, Yew: Reduction by 20% to give a new canopy height of 26ft T3, Yew: Reduction by 20% to give a new canopy height of 26ft at NORTHANGER, PRIORY GREEN, DUNSTER, MINEHEAD, TA24 6RY	It was resolved to support this application.
ENP	6/10/22/102	Proposed change of use of ground floor shop to living accommodation. Resubmission of refused application 6/10/21/107. THE HORSE & CROOK, 19,	It was resolved to object to this application. The High Street should be for commercial use.

		High Street, DUNSTER, MINEHEAD, TA24 6SF	
ENP	6/10/22/101	Lawful development certificate for the existing use of first floor and second floor living accommodation as holiday lets. CASTLE COFFEE HOUSE, 4, HIGH STREET, DUNSTER, MINEHEAD, TA24 6SG	It was resolved the Council would submit no comments.
SWaT	3/10/22/001	Erection of open sided timber shelter to provide shelter for animals and students (retention of works already undertaken) The West Somerset Community College Farm, Old A39 Ellicombe, Dunster, TA24 6TR	It was resolved to object as it does not meet the requirements to shelter animals and student. It is not in the correct location and should have been sited with the other farm buildings.
ENP	6/10/22/103LB	3 Listed Building consent for the proposed removal of kitchen door and windows and replacement with timber bi-folds 30, HIGH STREET, DUNSTER, MINEHEAD, TA24 6SG	It was resolved to object as the proposed is not in keeping with LB.

21/260 Toilets: Work has still not started on the renovations. £51.00 was in the donation boxes for February.

21/261 Correspondence:

21/234.1 Response from SALC: It was resolved to note the response regarding the allotments.

21/262 Dunster Recovery Working Group: It was resolved the Group would disband in line with its terms and conditions. A new group would be formed outside of the Parish Council to continue the work. It was resolved Jenny Fender would continue to run the Website and Cllr Finney would be the Parish Representative on the new group. Cllr Sully asked if it would be possible to relocate one of the benches by the Forester's.

21/263 Welcome Back Fund: 5 Bins have been ordered to include one down Dunster Marsh. 3 cycle racks and Christmas lights have already been purchased by the fund. Bunting and flags are also on order.

21/264 Risk Register – Update: There were no updates.

21/265 Report from County Councillor: The government published its Living with Covid-19 report on 21st January 2022. The coronavirus support helpline 03007906265 is still active. Cllr Lawrence had been assured that the trees along the A39 would grow back after recent pollarding.

21/266 Report from District Councillor: Recycle on the go bins have been situated around the area. Western Power are looking at the power supply in the Dunster Steep Car Park to enable Electric charge points for Cars.

A refugee announcement has been made. It is hoped that most Ukrainians will want to return to their own country at some point.

An employment day was recently held at Butlins. There were several employers looking for employees.

21/267 20mph speed limit in Dunster: There was no update.

21/268 Dunster Working Group: Cllr Oliver reported that the Funding Agreement between the Parish Council and Exmoor National Park had not yet been received.

21/269 Packhorse playing field: The treasurer had written to the contactor to get a date to start the work.

- 21/270 Sea Lane Flooding:** Cllr Lawrence would submit a request for the work to be done.
- 21/271 Trees by the underpass:** No update
- 21/272 Queens Jubilee 2022:** A not for profit event was being organised for the village. The Village Gardens and Tithe Barn would be open for the event. The WI would bring cakes and serve teas. Food vans would be invited to attend.
- 21/273 Stone Wall on cemetery side of allotment:** Peter Creech had been awarded the contract and will do the work when he can fit it in.
- 21/274 Steps at top of West Close:** MAGNA had booked a surveyor to look at this.
- 21/275 Ash Tree behind pavilion:** Three quotes had been received. It was resolved to award the work to Phillip Farmer at a cost of £2700.00
- 21/276 Trees in Dunster Steep:** It was resolved to remove this from the agenda.
- 21/277 Cemetery:** Cllrs Challoner and Vicary had met a representative from Hedley Price, and he would arrange for the Grave Digger to remove all the stones. The cemetery committee would arrange a meeting to look at the new site with a representative from Hedley Price, Cllr Sully would like to join the meeting.
- 21/278 Contracts for verge and hedge cutting and weed spraying:** The Clerk reported she had not received any quotes for the hedges and verges and only one for the weed spraying. Cllr Sully would look in his files for a weed spraying map as this had been requested by Complete weed control. The clerk would chase the quotes for verges and hedges.
- 21/279 Caravans on old A39:** Cllr Lawrence reported that someone from Public Health was coming to look at the situation. It was resolved the Parish Council would like to put in place bollards and a locked gate to stop this from happening in the future.
- 21/280 Clerks Wages:** It was resolved to accept the pay increase from SALC for 21/22 and this would be added to next month's salary, and to move the Clerk up one pay scale in the new financial year.
- 21/281 Leaking Leet:** The National Trust have put this in the hands of the correct person.
- 21/282 Parish Assembly:** It was resolved to hold this on 25th April.
- 21/283 Dunster Marsh Street Lights:** The Clerk reported she had contacted the lighting team and thanked them for repairing the lights in Riverside Gardens, but the other lights are still on all day and night.
- 21/284 Notice boards in West Street and Allotments:** It was resolved to get more quotes.
- 21/285 Sports Field fence blown down:** It was resolved would contact Dunster Estate to request repair.
- 21/286 Local heritage List:** It was resolved not to add the village hall to the local heritage list.
- 21/287 Finger Post in West Street:** This has now been repaired.
- 21/288 Parking consultation:** No update as Steve Deakin was unable to attend.
- 21/289 Hedge at Sea Lane:** The Clerk had reported this to Highways.
- 21/290 Tenders/contracts/ quotes: Way forward:** It was resolved that specifications would be done before going out for quotes or tenders. If a site meeting was required, The Clerk and one councillor or a minimum of 2 councillors would attend.

21/291 Items to Report: The marquee is still up in the castle grounds.
Posts at the fence on Dunster steep have broken.
Bus consultation – next meeting 24th March

21/292 Matters for the next meeting: There were none.

Meeting closed 9.05 p.m.

Signed Date.....