

# DUNSTER PARISH COUNCIL

Dear Councillor

4<sup>th</sup> May 2022

You are hereby summoned to attend the Annual Meeting of the Dunster Parish Council to be held on **Monday 09<sup>th</sup> May 2022 at 7.00pm** at Dunster Tithe Barn Meeting Room for the purpose of transacting the following business.

Yours sincerely

*Sj Towells*

Sarah Towells

Clerk to the Council

## **AGENDA**

- 22/01 Election of Chairman and receipt of acceptance of office**
- 22/02 Declaration of acceptance of Members**
- 22/03 To note apologies for absence**
- 22/04 Co-option of new members**
- 22/05 Declarations of Interest & Dispensations**
- 22/06 Election of Vice Chairman and receipt of acceptance of office**
- 22/07 Appointment of Councillors to Committees**
  - 22/07.1 Finance
  - 22/07.2 Allotment
  - 22/07.3 Cemetery
  - 22/07.4 Planning
  - 22/07.5 Climate group
  - 22/07.6 Marsh Playing Field
  - 22/07.7 Buttercross Orchard
  - 22/07.8 Packhorse playing Field
  - 22/07.9 Dunster Recovery Group
- 22/08 Agreeing to subscribe to outside bodies**
- 22/09 Review of Risk Management** (attached)
- 22/10 Review of Standing Orders** (attached)
- 22/11 Review of Financial Regulations** (attached)
- 22/12 Review of Code of Conduct** (attached)
- 22/13 Minutes of the Meeting held on 11<sup>th</sup> April 2022 for approval** (attached)
- 22/14 Accounts report**
  - 22/14.1 Approval of expenditure (to be given out day of meeting)
  - 22/14.2 Current account expenditure analysis for April 2022
  - 22/14.3 Bank reconciliation for April 2022
  - 22/14.4 Buttercross Orchard balance
  - 22/14.5 Budget Monitoring
  - 22/14.6 PAYE figures for April 2022
  - 22/14.7 Grant for Community Orchard

## **22/15 Planning**

22/15.1 To consider the following planning application:

6/10/22/110LB	6, CHURCH STREET, DUNSTER, MINEHEAD, TA24 6SH	Listed building consent for installation of wooden dado panelling. Retrospective.
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## **22/16 Toilets**

## **22/17 Cemetery**

## **22/18 Allotments**

22/18.1 Allotment paths

22/18.2 Allotment plots

22/18.3 Notice board

## **22/19 Correspondence**

22/19.1 SALC – Councillor training

## **22/20 Duster Recovery Group**

## **22/21 Welcome Back Fund**

## **22/22 Report from County Councillor**

## **22/23 Report from District Councillor**

## **22/24 Dunster Working Group**

## **22/25 Packhorse Playing Field**

## **22/26 Sea Lane flooding**

## **22/27 Queens Jubilee 2022**

## **22/28 Stone wall on cemetery side of allotment road**

## **22/29 Steps at the top of West Close**

## **22/30 Ash Tree behind the Pavilion**

## **22/31 Caravans on old A39**

## **22/32 Leaking Leat**

## **22/33 Dunster Marsh street lights**

## **22/34 Sports Field fence blown down**

## **22/35 Hedge at Sea Lane**

## **22/36 Broken fence post at Dunster Steep**

## **22/37 Step outside 6 High Street**

## **22/38 Traffic in West Close**

## **22/39 Covid Street signs**

## **22/40 Tree down at River Avil**

## **22/41 Items to Report**

## **22/42 Matters for the next meeting**