

# DUNSTER PARISH COUNCIL

Dear Councillor

03<sup>rd</sup> May 2023

You are hereby summoned to attend the Council Meeting of the Dunster Parish Council to be held on **Tuesday 9<sup>th</sup> May at 7.00pm** at Dunster Tithe Barn Meeting Room for the purpose of transacting the following business.

Yours sincerely

*Sj Towells*

Sarah Towells - Clerk to the Council

## **AGENDA**

- 23/01 Election of Chairman and receipt of acceptance to office**
- 23/02 Declaration of acceptance of members**
- 23/03 To note apologies for absence**
- 23/04 Declarations of Interest & Dispensations**
- 23/05 Minutes of the Meeting held on Tuesday 11<sup>th</sup> April 2023 for approval** (forwarded)
- 23/06 Appointment of Councillors to Committees/Groups /Representatives**
  - 23/06.1 Finance Committee
  - 23/06.2 Allotment Group
  - 23/06.3 Cemetery Group
  - 23/06.4 Planning Group
  - 23/06.5 Buttercross Orchard
  - 23/06.6 Climate Group
  - 23/06.7 Personnel Committee
  - 23/06.8 Grievance Committee
  - 23/06.9 Disciplinary Committee
  - 23//06.10 Dunster Working Group
- 23/07 Appointment of Councillors as representatives on outside bodies**
  - 23/07.1 Marsh Playing Field
  - 23/07.2 Packhorse Playing field
  - 23/07.3 Village Hall
- 23/08 Agreeing to subscribe to outside bodies**
- 23/09 Review of Standing Orders (attached)**
- 23/10 Review of Code of Conduct (attached)**
- 23/11 Review of Financial Regulations (attached)**
- 23/12 Review of Risk Management (attached)**
- 23/13 Somerset Councillor Report**
- 23/14 Accounts report**
  - 23/14.1 Approval of expenditure (to be given out day of meeting)
  - 23/14.2 Current account expenditure analysis for April 2023
  - 23/14.3 Bank reconciliation for April 2023
  - 23/14.4 Buttercross Orchard balance
  - 23/14.5 Budget Monitoring
  - 23/14.6 PAYE figures for April 2023
- 23/15 Planning:**

SC	3/21/23/034	Butlins Somerwest World, Warren Road, Minehead, TA24 5SH	Erection of a temporary staff accommodation village comprising of snoozepods, common room units and associated landscaping for a period of up to five years
ENP	6/10/23/011	DUNSTER CASTLE, DUNSTER, MINEHEAD, TA24 6SL	Proposed installation of additional ticket machine to car park

**23/16 Toilets**

**23/17 Cemetery**

**23/18 Allotments**

**23/19 Correspondence**

**23/20 Highways**

23/20.1 Old A39 – Gate and Post/rail fence

23/20.2 Drainage on the High Street

23/20.3 Marsh Lane Street Sign and The Ball Street Sign

23/20.4 Church Lynch Gate – Parking bays and Keep Clear Sign

23/20.5 Bridge at Knowle Lane

23/20.6 West Street Drains blocked

23.20.7 Yellow Box in West Street requires repainting

23/20.8 Blocked Gully opposite 19 St Georges Street

23/20.9 Trees at Dunster Steep need cutting back

23/20.10 Man fell outside Cobblestones as no hand rail

23/20.12 Paint post and rails on High Street

23/20.13 Deep clean of cobbles ect

**23/21 Additional Defibrillators**

**23/22 Dunster Parking Review**

**23/23 Marsh Bridge- Riverbank overgrown**

**23/24 The Mill - River bank need clearing**

**23/25 Village Hanging baskets**

**23/26 Village planters**

**23/27 Parish Assembly – 16<sup>th</sup> May**

**23/28 Scaffolding opposite Luttrell Arms**

**23/29 Items to Report and Matters for the next meeting to be held on Monday 12<sup>th</sup> June 2023**