

# DUNSTER PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD At DUNSTER TITHE BARN ON 09<sup>th</sup> September  
2024 7.00pm

## Attendees

**Councillors:** Geoff Dibble (Chair), James Morley, Peter Finney, Tony Melnyk, Matt Griffiths, Tessa Williams, Chris Oliver, Carol Ell, Steve Harris and Alan Vicary

**Clerk:** Mrs Sarah Towells

**Other:** Marcus Kravis (SC) and Colin McDonald (affordable Housing)

## Apologies

**Councillors:** Kevin Sully

**Other:** Christine Lawrence (SC)

**24/94 To note apologies for absence:** As noted above.

**24/95 Co-option of new Councillor:** It was unanimously resolved to welcome Steve Harris to become a Dunster parish Councillor, who duly signed his declaration of office.

**24/96 Any New Declarations of interest and dispensations:** There were none, other than Cllr Harris who had filled in the ROI form to be returned to Somerset Council.

**24/97 Minutes of the Meeting held on Monday 12<sup>th</sup> August 2024 for approval:** It was resolved to approve the minutes.

**24/98 Somerset Councillor Report:** Cllr Kravis reported the final restructure of the new Somerset Council is ongoing. Lots of redressing of the local roads has been taking place throughout August. Cllr Ell asked if anything could be done about the parking in the village. The Clerk would send the photos she submitted to highways to Cllr Kravis.

## **24/99 Accounts**

24/99.1 Approval of expenditure: It was resolved to pay the payments on the attached list.

24/99.2 Current account expenditure analysis for August 2024: It was resolved to note the figures. Cllr Finney signed these.

24/99.3 Bank reconciliation for August 2024: It was resolved to note the bank reconciliation which was signed by Cllr Finney.

24/99.4 Budget Monitoring: It was resolved to note the budget monitoring which were signed by Cllr Finney.

24/99.5 PAYE figures for August: These were checked and signed by Cllr Finney.

## **24/100 Planning:**

ENP	6/10/24/010LB	Listed Building consent for the proposed removal of masonry surround to AGA in the Kitchen at Priory Gate House, Dunster, TA24 6SD	It was resolved no objections
ENP	6/10/24/012LB and 6/10/24/011	Proposed conversion of store to dining/sitting room with new double doors, wood burner and redirection of flue, works to existing rooflight together with internal alterations at 6 High Street, Dunster, TA24 6SG	It was resolved no objections
ENP	6/10/24/013LB	Listed Building Consent for the proposed re-siting of stone wall to allow access to new pedestrian door to garage and to widen vehicle access at Priory Gate House, Dunster, TA24 6SD	It was resolved to object with one vote against and 4 abstentions as this is an ancient wall in a medieval village

**24/101 Toilets:** Further complaints had been received regarding no soap. It was resolved the Clerk would write to the contractor stating they are not working in line with the contract signed and that this would

be a final warning. It was further resolved that Councillors should check the toilets on passing and sign the sheet in both toilets.

24/101.1 Area outside the toilet block and fence: It was resolved to thank the volunteers for clearing the vegetation and weeds away from the toilet block and it was noted the fence had been repaired and repainted by MSMG.

24/101.2 Quotes for toilet refurb: It was resolved to defer this until the next meeting as no quotes had been received.

**24/102 Cemetery:** It was resolved to note there was nothing to report.

**24/103 Allotments:** It was resolved to note that G A Sully & Sons Ltd had delivered the troughs and they have now been fitted. Discussions took place regarding the cost of plots and should the Parish Council charge more for people who have a plot but don't live in Dunster. It was resolved to look at this at the May meeting.

**24/104 Buttercross Orchard:** It was reported there was a broken bench that was beyond repair. It was resolved to remove this ASAP. Cllr Dibble would contact Lyons to see if they wish to replace it as it was one purchased by them originally.

**24/105 Riverside Walk:** It was resolved the clerk would report to the EA and MAGNA that there is a dead tree by the river.

**24/106 Correspondence:** It was resolved to note there was no correspondence to discuss.

**24/107 Risk Register:** It was resolved to note there were no updates.

**24/108 Highways:** The Clerk would contact highways to ask when the disabled bay would be in place, when the sign at the Ball would be replaced and when the post would be fitted on the High Street.

24/108.1 Wall on St Georges Stree Car Park; The Clerk had researched this on Land Registry and had written to a parishioner for more information.

24/108.2 Car Park Sign missing on Park Street: It was resolved to note the Clerk had reported this to Highways.

**24/109 Weed spraying Contract:** It was resolved to defer to the next meeting.

**24/110 Steering group for affordable Housing:** It was resolved Cllrs Melnyk, Ell, Finney, Morley and Williams Would join this group and ask parishioners if they wish to join.

**24/111 Retail Unit:** It was resolved to write to the previous tenants explaining they are in breach of the agreement and then take it to the small claims court to recover outstanding rent that is owed. It was resolved to note the new tenants had paid their first month's rent.

**24/112 Seat on West Close:** It was resolved to get the seat repaired.

**24/113 Xmas Dinner:** Cllr Ell would look at menu's and circulate.

**24/114 Clerks lap top:** It was resolved to purchase a new one from A R Computers in Minehead.

**24/115 Appoint councillors to the following committees:**

24/115.1 Allotment committee: It was resolved Cllr Griffiths would join the allotment committee.

24/115.2 Cemetery Committee: It was resolved to leave Cllrs Oliver, Vicary, Sully and the Clerk on this committee.

24/115.3 Planning Group; It was resolved Cllr Harris would join this group.

24/115.4 Climate Group: It was resolved Cllr Melnyk would join this group.

24/115.5 Grievance committee: It was resolved Cllrs Griffiths and Harris would join this group.

**24/116 Items to Report and matters for the next meeting to be held on Monday 14<sup>th</sup> October 2024:**

Community/neighbourhood plan  
Top 5 priorities  
Mobile phone masts

Meeting closed 20.40 p.m.

Signed ..... Date.....