

DUNSTER PARISH COUNCIL
Sarah Towells – Clerk
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01984 631914

Dear Councillor

09th April 2025

You are hereby summoned to attend the Council Meeting of the Dunster Parish Council to be held on **Monday 14th April 2025 at 7.00pm** at Dunster Tithe Barn Meeting Room for the purpose of transacting the following business. Members of the public are invited to attend the meeting. Please see Public Participation Notice.

Yours sincerely

Sj Towells

Sarah Towells - Clerk to the Council

24/245 Apologies for absence (LGA 1972 s85(1))

24/246 Declarations of Interest & Dispensations – Members to declare any interests including disclosable pecuniary interests they may have in agenda items that accord with requirements of the Parish Council's Code of Conduct and to consider any written requests from members for dispensations that accord with the Localism Act 2011 s33(b-e). This does not preclude any later declaration.

24/247 Minutes of the Meeting held on Monday 10th March 2025 for approval (LGA 1972 sch 12 para 41 (1))(Forwarded)- To receive, approve and sign the minutes of the last Parish Council meeting held on 10th March 2025 as a true and accurate record.

24/248 Somerset Councillor Report

24/249 Accounts report

24/249.1 Approval of expenditure (to be given out day of meeting)

24/249.2 To consider current account expenditure analysis for March 2025

24/249.3 Agree Bank reconciliation for March 2025

24/249.4 To consider Budget Monitoring

24/249.5 Agree PAYE figures for March 2025

24/249.6 NS&I Account: Agree to close account

24/250 Planning:

24/250.1 Verbal report from Planning committee

24/250.2 To Consider the following planning applications:

ENP	6/10/25/003LB	Listed building consent for proposed installation of new stair to Bin Floor, new external access and the creation of new dormer and external door, along with new external stair and walkway across the leat and associated works without complying with condition 2 (approved plans) of approved application 6/10/23/010LB due to alterations to the design of structural elements during the project.	DUNSTER WORKING WATER MILL, 7, MILL LANE, DUNSTER, MINEHEAD, TA24 6SW
ENP	6/10/25/005 6/10/25/006LB	Proposed erection of greenhouse, shed, and fence along with replacement natural slate to rear extension, replacement render and installation of boiler flue and slate vent.	Walnut Cottage, 15, St.Georges Street, Dunster, Minehead, TA24 6RX
ENP	6/10/25/007	Proposed erection of detached outbuilding to the south east corner of Orchard House.	ORCHARD HOUSE, 7, ST. GEORGES STREET, DUNSTER, MINEHEAD, TA24 6SB
ENP	6/10/25/008LB	Listed building consent for the proposed replacement of existing quarry tile floor with engineered oak flooring in kitchen/diner, upgrading various windows to double glazed units in the same style/colour as existing, installation of various extractor fan vents and one toilet waste connecting into an existing soil stack. Retrospective.	PRIORY GATE HOUSE, DUNSTER, MINEHEAD, TA24 6SD
ENP	6/10/25/009	Proposed erection of a dual pitch natural slate roof with turret to detached garage replace flat roof, together with, erection of a	34, ST. GEORGES STREET, DUNSTER, MINEHEAD, TA24 6RS

		stone boundary wall to the street frontage and extension of the garden area over the hard standing area.	
SC	3/10/25/002	Display of 3 No. non illuminated roundabout sponsorship signs	Ellicombe roundabout, A39/515, Minehead
ENP	WTCA 25/06	Works to tree in a conservation area: fell sweet chestnut.	FLAT 2, PRIORY COURT, PRIORY GREEN, DUNSTER, MINEHEAD, TA24 6RY

24/251 Toilets: verbal update from the Clerk

24/251.1 CCTV at toilet block – Discuss and agree way forward

24/251.2 Donation boxes/pay to use – Discuss and agree way forward

24/252 Cemetery:

24/252.1 Wall by new gate cemetery 1- update

24/252.2 Phase two works of cemetery 3 – consider way forward

24/252.3 New gate in cemetery 1- update

24/252.4 Metal gate in cemetery 2- consider way forward

24/253 Allotments: Verbal update from Cllr Sully

24/254 Buttercross Orchard: Verbal update from Cllr Harris

24/255 Riverside Walk: Verbal update from Cllr Vicary

24/256 Correspondence: For discussion and agree response

24/256.1 Email from Fluid Labs regarding website

24/257 Review of Risk Register

24/258 Highways:

24/258.1 Light on Priory Green – verbal update

24/259 Community/Neighbourhood plan/Top 5 Priorities- verbal update from Working Group

24/260 Electric substation on West Street: verbal update from the Clerk

24/261 Concerns regarding the person sleeping in Dunster Steep car Park – Discuss possible ways forward

24/262 Concerns regarding the numbers of rats at 3 Conygar View -Discuss possible ways forward

24/263 Village weed spraying: Agree to ask contractor to spray weeds

24/264 Items to Report and Matters for the next meeting to be held on Monday 12th May 2025

24/265 Close meeting