

DUNSTER PARISH COUNCIL
Sarah Towells – Clerk
Clerk.dunsterpc@gmail.com
01984 631914

Dear Councillor

04th June 2025

You are hereby summoned to attend the Council Meeting of the Dunster Parish Council to be held on **Monday 09th June 2025 at 7.00pm** at Dunster Tithe Barn Meeting Room for the purpose of transacting the following business. Members of the public are invited to attend the meeting. Please see Public Participation Notice.

Yours sincerely

Sj Towells

Sarah Towells - Clerk to the Council

25/51 Apologies for absence (LGA 1972 s85(1))

25/52 Declarations of Interest & Dispensations – Members to declare any interests including disclosable pecuniary interests they may have in agenda items that accord with requirements of the Parish Council's Code of Conduct and to consider any written requests from members for dispensations that accord with the Localism Act 2011 s33(b-e). This does not preclude any later declaration.

25/53 Minutes of the Meeting held on Monday 12th May 2025 for approval (LGA 1972 sch 12 para 41 (1))(Forwarded)- To receive, approve and sign the minutes of the last Parish Council meeting held on 12th May 2025 as a true and accurate record.

25/54 Somerset Councillor Report

25/55 Accounts report

25/55.1 Approval of expenditure (to be given out day of meeting)

25/55.2 To consider current account expenditure analysis for May 2025

25/55.3 Agree Bank reconciliation for May 2025

25/55.4 To consider Budget Monitoring

25/55.5 Agree PAYE figures for May 2025

25/56 Planning: There are no applications this month

25/57 Review of Asset Register – any additions or amendments

25/58 Toilets: verbal update from the Clerk

25/58.1 Donation boxes/pay to use – Discuss and agree quotes

25/59 Cemetery:

25/59.1 Wall by new gate cemetery 1- update

25/59.2 Phase two works of cemetery 3 – consider way forward

25/59.3 New gate in cemetery 1- update

25/59.4 Metal gate in cemetery 2- consider way forward

25/60 Allotments: Verbal update from Cllr Sully

25/61 Buttercross Orchard: Verbal update from Cllr Harris

25/62 Riverside Walk: Verbal update from Cllr Vicary

25/63 Correspondence: For discussion and agree response

25/63.1 Email regarding contracts Dunster Travel guide book

25/63.2 Somerset Council Community Chair awards: Agree a nominee

25/64 Review of Risk Register – any additions or amendments

25/65 Highways:

25/65.1 Light on Priory Green – verbal update from Cllr Vicary

25/66 Community/Neighbourhood plan/Top 5 Priorities- update from Working Group

25/67 Consider quotes for changing to .gov.uk website and email

25/68 Review Allotment charges

25/69 Review Cemetery Charges

25/70 Allotment cups

25/71 Items to Report

25/72 **Matters for the next meeting to be held on Monday 14th July 2025**

25/73 **Close meeting**