

DUNSTER PARISH COUNCIL
Sarah Towells – Clerk
Clerk.dunsterpc@gmail.com
01984 631914

Dear Councillor

06th August 2025

You are hereby summoned to attend the Council Meeting of the Dunster Parish Council to be held on **Monday 11th August 2025 at 7.00pm** at Dunster Tithe Barn Meeting Room for the purpose of transacting the following business. Members of the public are invited to attend the meeting. Please see Public Participation Notice.

Yours sincerely

Sj Towells

Sarah Towells - Clerk to the Council

25/102 Apologies for absence (LGA 1972 s85(1))

25/103 Declarations of Interest & Dispensations – Members to declare any interests including disclosable pecuniary interests they may have in agenda items that accord with requirements of the Parish Council's Code of Conduct and to consider any written requests from members for dispensations that accord with the Localism Act 2011 s33(b-e). This does not preclude any later declaration.

25/104 Minutes of the Meeting held on Monday 14th July 2025 for approval (LGA 1972 sch 12 para 41 (1))(Forwarded)- To receive, approve and sign the minutes of the last Parish Council meeting held on 14th July 2025 as a true and accurate record.

25/105 Somerset Councillor Report

25/106 Accounts report

25/106.1 Approval of expenditure (to be given out day of meeting)

25/106.2 To consider current account expenditure analysis for July 2025

25/106.3 Agree Bank reconciliation for July 2025

25/106.4 To consider Budget Monitoring

25/106.5 Agree PAYE figures for July 2025

25/107 Planning:

6/10/25/014LB	16, WEST STREET, DUNSTER, MINEHEAD, TA24 6SN	Listed building consent for the proposed works to render on front elevation and redecoration to front and rear elevations.
6/10/25/012	2, HANGERS WAY, DUNSTER, MINEHEAD, TA24 6RT	Proposed demolition of existing garage/store and erection of new playroom and store together with photovoltaic panels on roof.
6/10/25/013LB	2 THE BALL, DUNSTER, MINEHEAD, TA24 6SD	Listed building consent for the proposed removal of flue, first floor ensuite and replacement of ground floor hallway floor tiles.

25/108 Review of Asset Register – any additions or amendments

25/109 Toilets:

25/109.1 Donation boxes/pay to use - update

25/109.2 update on refurbishment

25/110 Cemetery:

25/110.1 Cemetery 3 - Agree quote for phase two

25/110.2 Cemetery 2 – Agree quote to paint gates

25/110.3 Cemetery 1 – update on replacement post

25/111 Allotments: Verbal update from Cllr Sully

25/112 Buttercross Orchard: Verbal update from Cllr Harris

25/112.1 More signage in village required for the Orchard

25/113 Riverside Walk: Verbal update from Cllr Vicary

25/113.1 Broken posts

25/113.2 Replacement signs

- 25/114 Correspondence:** For discussion and agree response
- 25/114.1 Letter from Environment Agency stating they are going to stop maintenance on the Aville in 6 months time (due to financial constraints)
- 25/115 Review of Risk Register** – any additions or amendments
- 25/116 Community/Neighbourhood plan/Top 5 Priorities-** update from Working Group
- 25/117 Consider quotes for changing to a .gov.uk website and email**
- 25/118 Elect a Vice Chair**
- 25/119 River Rats – Succession Plan - update**
- 25/120 Defibs – Agree quotes**
- 25/121 Defib training – conformation of date, time and venue**
- 25/122 Bus shelter – verbal update from the Clerk**
- 24/123 SID's: Agree a way forward**
- 24/124 Artificial Intelligence and is use of with Somerset Council**
- 25/125 Clerks holiday**
- 25/126 Items to Report**
- 25/127 Matters for the next meeting to be held on Monday 8th September 2025**
- 25/128 Close meeting**