

DUNSTER PARISH COUNCIL
Sarah Towells – Clerk
Clerk.dunsterpc@gmail.com
01984 631914

Dear Councillor

09th July 2025

You are hereby summoned to attend the Council Meeting of the Dunster Parish Council to be held on **Monday 14th July 2025 at 7.00pm** at Dunster Tithe Barn Meeting Room for the purpose of transacting the following business. Members of the public are invited to attend the meeting. Please see Public Participation Notice.

Yours sincerely

Sj Towells

Sarah Towells - Clerk to the Council

25/73 Apologies for absence (LGA 1972 s85(1))

25/74 Declarations of Interest & Dispensations – Members to declare any interests including disclosable pecuniary interests they may have in agenda items that accord with requirements of the Parish Council's Code of Conduct and to consider any written requests from members for dispensations that accord with the Localism Act 2011 s33(b-e). This does not preclude any later declaration.

25/75 Minutes of the Meeting held on Monday 9th June 2025 for approval (LGA 1972 sch 12 para 41 (1))(Forwarded)- To receive, approve and sign the minutes of the last Parish Council meeting held on 9th June 2025 as a true and accurate record.

25/76 Somerset Councillor Report

25/77 Accounts report

25/77.1 Approval of expenditure (to be given out day of meeting)

25/77.2 To consider current account expenditure analysis for June 2025

25/77.3 Agree Bank reconciliation for June 2025

25/77.4 To consider Budget Monitoring

25/77.5 Agree PAYE figures for June 2025

25/78 Planning:

6/34/24/003	Proposed erection of replacement two storey rear extension (Retrospective).	Burnells Estate, Knowle Lane, Dunster, Minehead, TA24 6TX
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25/79 Review of Asset Register – any additions or amendments

25/80 Toilets:

25/80.1 Donation boxes/pay to use – Discuss and agree quotes

25/80.2 CCTV - update

25/81 Cemetery:

25/81.1 Report from Cemetery group regarding phase two works of cemetery and agree any recommendations

25/81.2 New gate in cemetery 1 need replacement post – agree quote

25/81.3 Metal gate in cemetery 2 requires painting – agree quote

25/82 Allotments: Verbal update from Cllr Sully

25/83 Buttercross Orchard: Verbal update from Cllr Harris

25/84 Riverside Walk: Verbal update from Cllr Vicary

25/85 Correspondence: For discussion and agree response

25/85.1 Email - APPG call for evidence on access to nature - an opportunity to stop off-roading

25/86 Review of Risk Register – any additions or amendments

25/87 Highways:

25/87.1 Light on Priory Green – verbal update from The Clerk

25/88 Community/Neighbourhood plan/Top 5 Priorities- update from Working Group

25/89 Consider quotes for changing to a .gov.uk website and email

25/90 Elect a Vice Chair

25/91 VE Day – Funding/Donation from PC for VE/VJ Village event on Sunday 17th August

- 25/92 Village Hall – agree a way forward**
- 25/93 Tithe Barn Rent – agree a way forward**
- 25/94 River Rats – Agree Succession Plan**
- 25/95 Defibs – Agree how many are required and who to order from**
- 25/96 Defib training – agree date**
- 25/97 LCN meeting 24th June - Verbal feedback from Cllr Finney**
- 25/98 Bus shelter – agree to repair**
- 25/99 Items to Report**
- 25/100 Matters for the next meeting to be held on Monday 11th August 2025**
- 25/101 Close meeting**