

DUNSTER PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD At DUNSTER TITHE BARN ON Monday 09th
June 2025 7.00pm

Attendees

Councillors: Geoff Dibble (Chair), Carol Ell, Kevin Sully, Alan Vicary, Matt Griffiths, James Morley, Peter Finney, Tony Melnyk, Steve Harris and Chris Oliver

Clerk: Mrs Sarah Towells

Other: Andy Fay (Memorial Hall)

Apologies

Councillors: Tessa Williams

Other: None

Cllrs absent without apology: None

25/51 To note apologies for absence: As noted above.

25/52 Any New Declarations of interest and dispensations: There were none.

25/53 Minutes of the meeting held on 12th May 2025 for approval: It was resolved to approve the minutes.

25/54 Somerset Councillor Report: There was no report.

25/55 Accounts

25/55.1 Approval of expenditure: It was resolved to pay the payments on the attached list.

25/55.2 Current account expenditure analysis for May 2025: It was resolved to note the figures, and Cllr Finney would sign these.

25/55.3 Bank reconciliation for May 2025: It was resolved to note the bank reconciliation which would be signed by Cllr Finney.

25/55.4 Budget Monitoring: It was resolved to note the budget monitoring which would be signed by Cllr Finney.

25/55.5 PAYE figures for May 2025: It was resolved to note these were correct and a payment of £61.94 would be sent to HMRC.

25/56 Planning:

25/56.1 To consider the following planning applications:

ENP	6/10/25/011LB	Listed building consent for the proposed replacement of the upper waterwheel in new oak timber at DUNSTER WORKING WATER MILL, 7, MILL LANE, DUNSTER, MINEHEAD, TA24 6SW	It was resolved to support this application
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25/57 Review of Asset Register: It was resolved to note there was no updates until the toilets were complete.

25/58 Toilets: The Clerk reported the builder would be putting up the hanging baskets brackets tomorrow. The donation box in the disabled had been vandalised again, this time unable to repair.

25/58.2 Donation boxes/pay to use: The Clerk reported she had not yet received the quote for the custom-made donation box. It was resolved she would contact Allerford Forge.

25/59 Cemetery:

25/59.1 Wall by new gate in cemetery 1: This has now been repaired.

25/59.2 Phase two works of cemetery 3: It was resolved to hold a cemetery meeting to discuss plans for the next stage.

25/59.3 New gate cemetery1: The post has rotted off, so it was resolved to get a new post.

25/59.4 Metal entrance gate in cemetery 2: It was resolved to get quotes to give a coat of black paint.

25/60 Allotments: It was resolved to note there 3 vacant plots at the moment so an advert could go into the parish Magazine.

25/61 Buttercross Orchard: Cllr Harris reported the banner had been updated so it can be used for different events.

25/62 Riverside Walk: It was resolved to note there was nothing to report along the part the Parish Council is responsible for but further down the bank is slipping Cllr Vicary reported the Dunster Estate are looking at it.

25/63 Correspondence:

25/63.2 Email from Nina Dodds regarding the Dunster Travel Guidebook: It was resolved the Clerk would contact Nina and arrange for the contract to be signed.

25/63.3 Somerset Council Community Chair awards: Agree a nominee: It was resolved to nominate Dunster Village Society.

25/64 Review of Risk Register: It was resolved to note there were no updates.

25/65 Highways:

25/65.1 Light on priory Green: It was resolved the Clerk would contact Open Reach as the pole was deemed unsafe 3 years ago and this could be a serious Hazzard.

25/66 Community/Neighbourhood plan/Top 5 priorities: It was resolved to note the group had not met so there was no update.

25/67 Consider quotes for changing to ‘. gov.uk’ website and emails: It was resolved Cllr Morley would look at this in more detail and report back to the July meeting.

25/68 Review Allotment Charges: It was resolved to put each plot up by £1.00 in April next year.

25/69 Review of cemetery Charges: It was resolved the finance group would do some local research and report back to full council.

25/70 Allotment cups: It was resolved to note there are 3 cups and 2 shields. Cllr Griffiths would contact the horticultural society to see if they had a list of winners.

25/71 Items to Report:

The yarn market is being repaired.

The manhole cover down Marsh Street is wearing away around the cover.

The man in the Van is still in the MAGNA carpark.

Cllr Finney had received a complaint that the bus number 28 is always full on Mondays and Fridays and locals can not get on the bus at Dunster.

25/72 Matters for the next meeting to be held on Monday 14th July 2025:

Elect a Vice Chair

V E Day

Village Hall

Rent for room hire to Tithe Barn

River Rats – succession plan

Defibs

25/73 Close Meeting: The chairman declared the meeting closed 20.55 p.m.

Signed Date.....