

DUNSTER PARISH COUNCIL
Sarah Towells – Clerk
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01984 631914

Dear Councillor

03rd September 2025

You are hereby summoned to attend the Council Meeting of the Dunster Parish Council to be held on **Monday 08th September 2025 at 7.00pm** at Dunster Tithe Barn Meeting Room for the purpose of transacting the following business. Members of the public are invited to attend the meeting. Please see Public Participation Notice.

Yours sincerely

Sj Towells

Sarah Towells - Clerk to the Council

25/129 Apologies for absence (LGA 1972 s85(1))

25/130 Declarations of Interest & Dispensations – Members to declare any interests including disclosable pecuniary interests they may have in agenda items that accord with requirements of the Parish Council's Code of Conduct and to consider any written requests from members for dispensations that accord with the Localism Act 2011 s33(b-e). This does not preclude any later declaration.

25/131 Minutes of the Meeting held on Monday 11th August 2025 for approval (LGA 1972 sch 12 para 41 (1))(Forwarded)- To receive, approve and sign the minutes of the last Parish Council meeting held on 11th August 2025 as a true and accurate record.

25/132 Somerset Councillor Report

25/133 Accounts report

25/133.1 Approval of expenditure (to be given out day of meeting)

25/133.2 To consider current account expenditure analysis for August 2025

25/133.3 Agree Bank reconciliation for August 2025

25/133.4 To consider Budget Monitoring

25/133.5 Agree PAYE figures for August 2025

25/134 Planning:

SC	T/10/25/001	Application to re-pollard (on a 3 to 5 year cycle) one hybrid poplar included in West Somerset District Tree Preservation Order (T/3/60)	17 Haven Close, Dunster, TA24 6RW
ENP	6/10/25/015 & 6/10/25/017LB	Proposed 3no replacement windows; & 1no replacement French doors	26, PARK STREET, DUNSTER, MINEHEAD, TA24 6SR
ENP	6/10/25/016LB	Listed building consent for the proposed replacement of rear and side roofs to include replace lead flashing, chimney pots, haunching and repointing the chimneys together with replacing all guttering.	1, CASTLE HILL, DUNSTER, MINEHEAD, TA24 6SQ

25/135 Review of Asset Register – any additions or amendments

25/136 Toilets:

25/136.1 Donation boxes/pay to use - update

25/137 Cemetery's:

25/137.1 Cemetery 3 - phase two - update

25/137.2 Cemetery 2 – paint gates - update

25/138 Allotments: Verbal update from Cllr Sully

25/139 Buttercross Orchard: Verbal update from Cllr Harris

25/140 Riverside Walk: Verbal update from Cllr Vicary

25/140.1 Replacement signs - update

25/141 Correspondence: For discussion and agree response/action

25/141.1 Email from Andy Fay regarding Memorial Hall

25/141.2 Email from Somerset Art asking for £30.00 grant

25/142 Review of Risk Register – any additions or amendments

- 25/143 Community/Neighbourhood plan/Top 5 Priorities**
- 25/143.1 To agree name and purpose of the group
- 25/143.2 To agree terms of reference
- 25/144 Consider quotes for changing to a .gov.uk website and email**
- 25/145 River Rats – Succession Plan – Job Spec**
- 25/146 Defibs – update**
- 25/147 Defib training**
- 25/148 Highways**
- 25/148.1 Traffic calming measures in Dunster: Meeting with Highways
- 25/148.2 SID's: Agree a way forward
- 25/148.3 To agree representatives to attend LCN Highways sub group
- 25/149 Items to Report**
- 25/150 Matters for the next meeting to be held on Monday 13th October 2025**
- 25/151 Close meeting**